

Embedding Literacy and Numeracy into Qualification Development

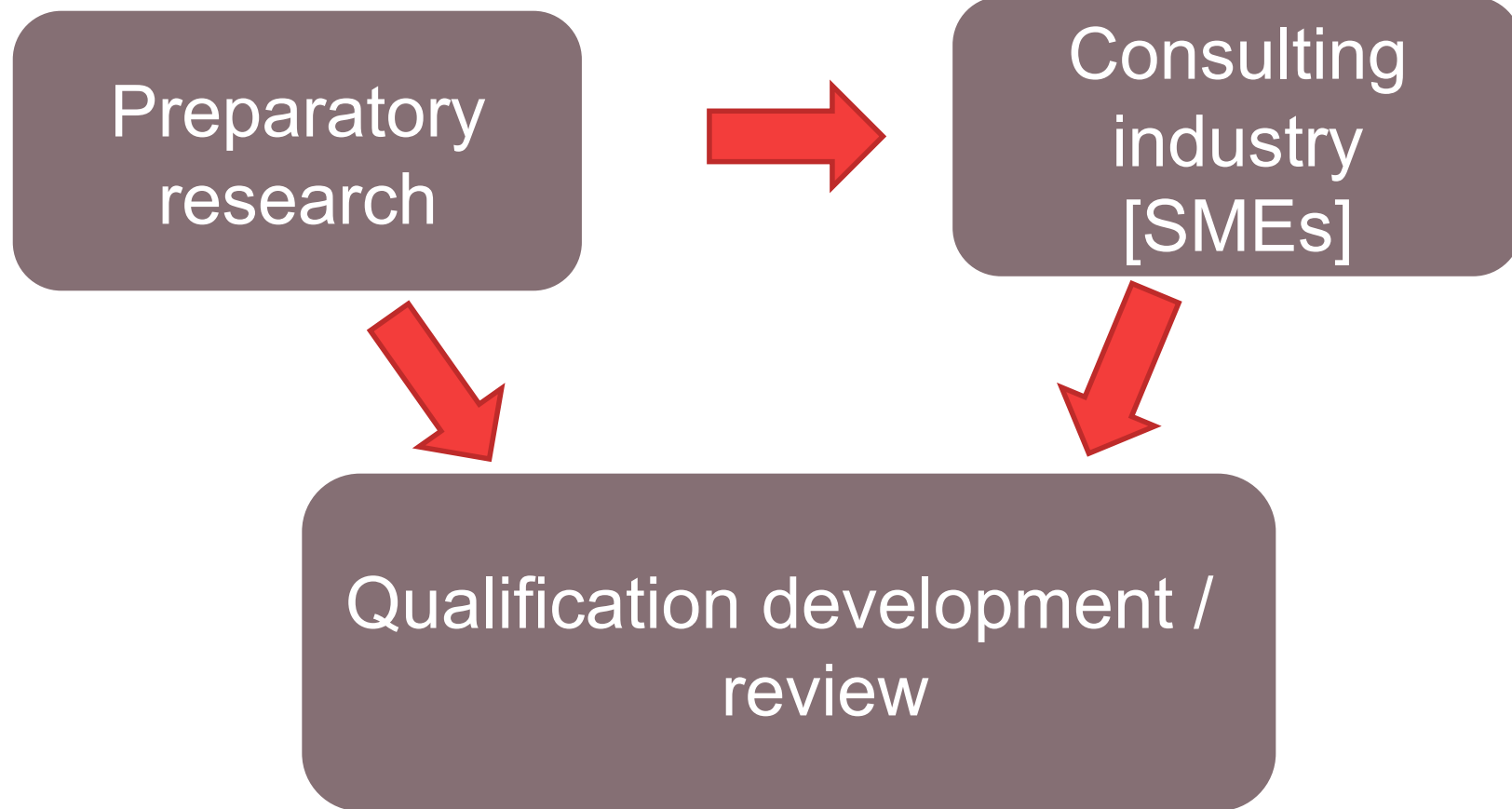


NZ Workforce Literacy and Numeracy Forum
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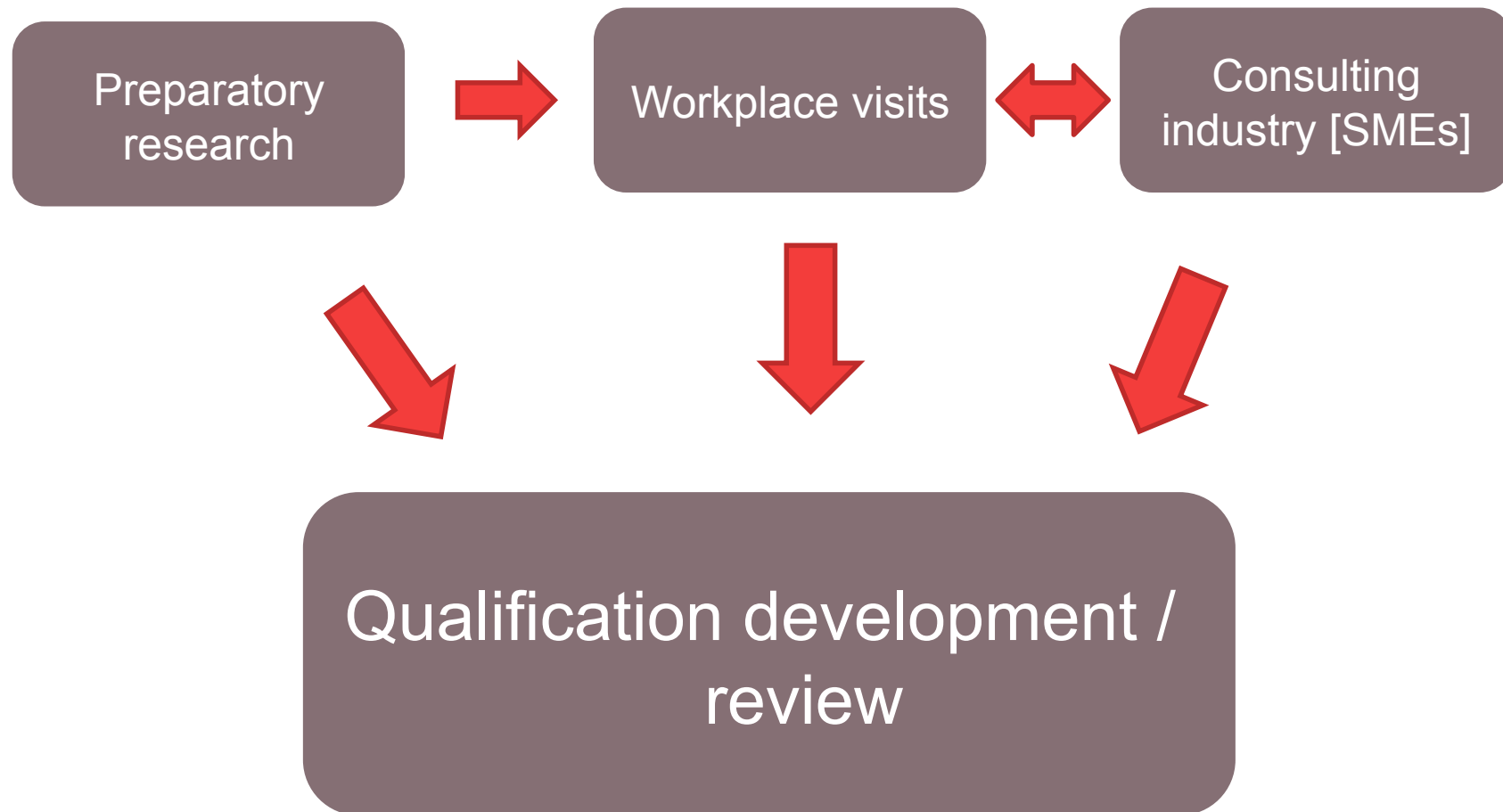


Qualification Development / Review





Qualification Development / Review





Qualification Role Profile Report

- Company / industry background
- Workplace conditions / hours / supervision
- Outputs – processes & resources, productivity measures
- Impact of modern technology on business / role
- Career pathway / links – previous, current, future
- Qualification relevance
- Prerequisites / post qualification requirements
- Draft Role competence map

Workplace Competence Map Categories



Non technical	Technical
Personal attributes, aptitudes	General technical skills
Industry knowledge	Trade / professional skills
Firm – know how How we do things around here	Firm specific technical skills

Domestic Electrician

Non technical	Technical
Personal attributes, aptitudes	General technical skills
<ul style="list-style-type: none"> ▪ Can comprehend & read instructions 	<ul style="list-style-type: none"> ▪ Driver's licence
<ul style="list-style-type: none"> ▪ Eager to learn 	<ul style="list-style-type: none"> ▪ Computer skills
Industry knowledge	Trade / professional skills
<ul style="list-style-type: none"> ▪ Knowledge of legislation & standards governing work of electricians 	<ul style="list-style-type: none"> ▪ Isolate and test low voltage electrical sub circuits
<ul style="list-style-type: none"> ▪ Knowledge of energy efficiency 	<ul style="list-style-type: none"> ▪ Test electrical appliances for safety
Firm know how	Firm specific technical skills
<ul style="list-style-type: none"> ▪ Complete operational documentation eg job cards, leave requests 	<ul style="list-style-type: none"> ▪ Install Schneider alarm systems
	<ul style="list-style-type: none"> ▪ Install TV and audio cabling



Links Between the Literacy Profile and the Qualification Role Profile





Benefits of the Combined Approach to the Workplace Visit





Outcomes

- Relevant qualifications
- Credible facilitator consulting SMEs
- Relevant qualification pathway
- Manage expectations of qualifications
- Literacy profile for L 1 – 3
- Literacy embedded in qualification review processes



Where To From Here?

- Workplace draft role profile for input into industry SME consultation for all new and reviewed qualifications
- Role profile with mapped competencies for employers post qualification development
- LLN considered in all qualification reviews